



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LTD.

(A Government of West Bengal Enterprise)

OFFICE OF THE DIVISIONAL MANAGER

DINHATA DIVISION OFFICE

POWER HOUSE CAMPUS, WRAD NO 6, PO :- DINHATA, DIST :- COOCHBEHAR, PIN:- 736135
EMAIL ID: DM.DINHATA@WBSEDCL.IN

NOTICE INVITING TENDER

Online tender (e-Tender) in two parts (Part-I : Techno-Commercial Bid, Part-II : Financial Bid) are invited by the D.E. & Divisional Manager, WBSEDCL, Dinhata Division ,Dinhata , Coochbehar-736135(W.B.)from experienced, resourceful, Bonafide & working agencies of WBSEDCL /WBSETCL /WBPDCL /Central Govt. /State Govt. /Semi - Govt. /Undertaking for the following works.

Sl. No.	Tender Notice No.	Name of the work	Estimated Cost (Rs.)	Completion Time	Earnest Money (Rs.)
01.	DM/DHD/E-TENDER/25-26/06/935 Dt 15.12.2025	Supply & Delivery of 65 nos. 25 kva-LT Kiosk to the Divisional Store, Dinhata Division	489064.00	1(One) Month	9781

Schedule of Key Dates

SL. No.	Activity	Date & Time
1.	Date of Issue of NIT	: 15/12/2025
2.	Document download start date	: 15/12/2025 at 18.00 PM
3.	Pre-bid meeting at the Chamber of Dinhata Division, under Coochbehar Region Dist:-Coochbehar.	: 29/12/2025 at 11.00 AM
4.	Bid submission start date	: 16/01/2026 at 12.00 PM
5.	Last date of online submission of Technical Bid and Financial Bid.	: 14/01/2026 upto 12.00 Noon.
6.	Last Date of submission EMD(online)	: 14/01/2026 upto 12.00 Noon.
7	Last date of submission of BG (Physical copy)(For bidders, who want to submit EMD in form of BG)	: N/A
8.	Opening of Technical Bid at the office of the Dinhata Division, Dist:-Coochbehar,	: 16/01/2026 at 4.00 PM



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	WBSEDCL.	
9.	Opening of Financial Bid for technically qualified bidders at the Dinhata Division, under Coochbehar Region Dist:- Coochbehar.	: To be notified Later
10.	Validity of offer	: 180 days w.e.f the date of opening of financial bid.
11.	Completion Period of the work	: 01(One) month w.e.f. the date of handing over the site.
12.	Maintenance Period or the Defect Liability Period.	: 01(One) Year from the date of completion of works.
13.	Financial Bid	: Rate shall be quoted in value (Rs) above/ less/ At par against the Estimated value in the BOQ.
14.	Online Bid Submission	: The Bidders are required to submit the Technical and Financial Bid documents through only ONLINE i.e. uploading the documents complete in all respect by maintaining the Online Bid submission procedure through the Website www.wbtenders.gov.in
15.	These procedure will be followed	: <ul style="list-style-type: none"> • Names of the technically qualified bidders as per the bid criteria after verification with original & evaluation will be displayed in the e-portal & this office notice board. • The financial bid documents of the technically qualified bidders will only be opened. • List of Financial comparison chart of bidders will be published on the next day after opening. WBSEDCL reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason's whatsoever. • To supply the materials in good condition during the Delivery. The materials should be delivered as per specification mentioned in the NIT.



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INVITATION TO BID

1.0 SCOPE OF WORK:

The specification/contract is intended to cover execution of Supply & Delivery of 65 nos. 25 kva-LT Kiosk to the Divisional Store, Dinhata Division

Tender paper will be available at the Websites www.wbtenders.gov.in.

2.0 Quantity

- The material should be of best quality and strictly to the specification
- Quantity may vary at the time of placement of order

3.0 SUBMISSION OF TENDER:

The tender will be submitted in two bid systems i.e. Techno-Commercial bid & financial bid, online only through the Website www.wbtenders.gov.in

4.0 ELIGIBILITY CRITERIA OF THE BIDDER:

4.1 Technical:

4.1.1 A bidder shall be considered technically eligible, with experience of having successfully completed works in Similar related field during last 7 years subject to fulfillment of the following criteria.

- a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
Or
- b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
Or
- c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.

4.1.2. All materials should be as per the drawing and specifications as given below:-

1. All Dimension are in MM. (1200X 600X350)
2. Made by 16 SWG CRCA Sheet
3. 40 X 40 X 6 mm MS Angle Structure
4. Well Ventilated.
5. 75 mm Hole at Bottom Side.
6. Locking Arrangement System on Door.
7. Powder coated Paint (Siemence Grey)
8. Porcelain Insulator of 4"X2.5"X2" with 12 mm S.S Bolt & Double Nut-Washer
9. Minimum Weight of Kiosk 55-60 Kg.(please ignore weight mention on diagram)

4.2 Commercial & Financial :

4.2.1 The average annual turnover of the bidder during last three years shall not be less than 30% of the estimated cost. (Annexure-I).

4.2.2 Working capital in the year, proceeding the year of bid submission shall not be less than 30% of the estimated cost.

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4.2.3 In case documents certifying credit facility from a scheduled bank is submitted, the requirement given in cl shall be judged by adding available credit facility and working capital taken together(Financial Capability proof certificate from bankers, one year from date of Publication of NIT).

4.3 The Bidder must include following documents to substantiate the qualifying requirement such as:

4.3.1 Monetary value of similar work performed by the bidder in last Seven years (copy of order and completion certificate to be enclosed.) **(Annexure-II)**

4.3.2 Major items of construction equipment proposed to carry out the contract. **(Annexure-III)**-
N/A

4.3.3 Qualification and experience of key site management and technical personnel proposed for the contract. **(Annexure-IV)**- **N/A**

4.3.4 Annual Audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures for last five years.

4.3.5 Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party's concerned and the disputed amount.

4.3.6 Photocopy of following documents:

- i) P. Tax certificate with latest challan.
- ii) PAN Card.
- iii) GST Registration Certificate with latest return.

4.4. All documents must be self authenticated.

4.5. Notwithstanding anything stated above, the owner (WBSEDCL) reserves the right to assess the Capacity and capability of the bidder to execute the work, should the circumstances warrant such assessment in the overall interest of the owner.

4.6. Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have,

4.6.1. Made misleading or false representation in the forms, statements and attachments Submitted in proof of the qualifying requirements and/or

4.6.2. Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completions, litigation history or financial failure.

5.0 Pre-Bid Meeting:

5.1. Pre bid meeting will be held on **29.12.2025** at 11-00 hours at the Chamber of Divisional Manager, Dinhata , WBSEDCL

5.2. Any change in date shall be available in website of www.wbtenders.gov.in.

5.3. Non attendance at the Pre-bid meeting will not be a cause for disqualification of bidders.

5.4. If there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder may submit their queries to the tendering

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authority on or before **29.12.2025**. The clarification given in the pre-bid discussion shall be final and binding on the bidder, being a part of the original Bid Documents.

Note:

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason(s) whatsoever.
2. WBSEDCL reserves the right to go to divisible contract, if necessary.
3. WBSEDCL is not necessarily bound to accept the lowest offer.
4. Tender cost /Tender Fee is abolished. All participating bidders are therefore exempted from payment of tender free.
5. No interest shall be payable for Bid Guarantee/EMD.
6. Any extraneous conditions will be treated as non-responsive.
7. The Bids must be submitted in prescribed proforma only, where indicated i.e. Annexure, BOQ and Rate
8. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons.
9. The bidder is expected to examine carefully all instructions, conditions, forms schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.

10. All bids in the range of -20% to -80% of the estimated cost shall furnish an Additional Performance Security in the form of Bank Guarantee (Annexure-VII) from any scheduled Bank, which shall be equal to 10% of the Tendered amount.

11. Earnest Money (EMD) : Earnest Money Deposit shall be submitted through online mode through the e-Tendering portal (<https://wbtenders.gov.in>). All offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However for successful bids, the EMD will be refunded by WBSEDCL as per norms.

A) The bidder shall deposit the requisite earnest money through online mode only (Bank Name-ICICI BankLtd., **A/C No.-193405000657**, Account Title- West Bengal State Electricity Distribution Company Ltd, Account Type -Current, IFSC Code-ICIC0001934, MICR Code-700229096, Bank Address-ICICI BANK LTD., BLOCK-4A, ECOSPACE BUSINESS PARK, RAJARHAT, KOLKATA-700156.) Following payment options are available for online payment of EMD, for the intending bidders,

i) Net-banking through Payment Gateway.

ii) RTGS/NEFT Payment: On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

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12. Performance Bond/Security Deposit:

12.1. As a contract security the contractor shall have to furnish performance Bond in the form of Bank Guarantee amounting to 10% (Ten percent) of the contract price (to be mentioned in the LOI/Order) to guarantee the faithful performance and security of the contract in accordance with all the conditions and terms stipulated herein and the relevant format attached. Performance Bond will also have the guarantee for successful and satisfactory performance of the materials supplied under the contract till the expiry of the guarantee period as stated herein before.

12.2. The Performance guarantee is to be submitted to the Controlling Officer of the work immediately on receipt of the order.

13. One Sample of Each Material is to be submitted at Dinhata Division Office, WBSEDCL, situated at POWER HOUSE CAMPUS, Dinhata, Coochbehar - 736135 , physically within the closing date of tender. The tag with the sample should contain the name of the sample as well as the name of the vendor/bidder, for a valid tender, sample has to be approved by the Divisional Authority. The approval or rejection of sample will be communicated via mail/electronically subsequently. The technical evaluation of bidders, whose samples aren't approved, will not be opened & henceforth they will be deemed disqualified. Rejected samples can be taken away. After PO is awarded, the awardees can adjust the sample with the delivered material lot & the remaining materials can be taken back by the respective vendors.

In exceptional cases

Submission of EMD through BG: For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT. EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. Partial payment through online mode and remaining submission through BG is not allowed.

B) GENERAL INSTRUCTIONS FOR ONLINE PAYMENT OF EMD:

- i) The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- ii) Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- iii) In case actual EMD as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- iv) The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which payment of EMD has been initiated.

C) REFUND OF EMD AMOUNT:

- i) For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically through an automated process, by NIC portal on receipt of updated status of any bid.
- ii) For successful Bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- iii) The bank account used for payment of EMD by bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

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iv) For any queries related to payment and refunds, bidders will have to communicate with ICICI Customer Support, viz., 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.

**Divisional Manager
Dinhata Division
WBSDCL**

MEMO NO. : DM/DHD/ESTB/E-TENDER/24-25/06/935(1-vi)

DATED:15.12.2025

Copy forwarded for information and necessary action please to:-

1. The Zonal Manager, Siliguri Zone, WBSDCL, Siliguri.
2. The Regional Manager, Coochbehar Region, WBSDCL,
3. The Asst. Manager (HR&A), Dinhata Division Office, WBSDCL, Dinhata.
(with an advice to attend during tender opening.)
4. The Asst. Manager (F&A), Dinhata Division Office, WBSDCL, Dinhata.
(with an advice to attend during tender opening.)
5. The Asst. Engineer (Tech) Dinhata Division Office, WBSDCL, Dinhata.(With an advice to attend during tender opening.)
6. **NOTICE BOARD.**

**Divisional Manager
Dinhata Division
WBSDCL**